

# Central Library

www.sonamukhicollegebankura.com  
sonamukhicollegelibrary@gmail.com



## SONAMUKHI COLLEGE

P.O. - Sonamukhi, Dist. - Bankura,  
West Bengal, India - 722 207

NAAC : B(2.37) 2016 - 1st Cycle

Date- 15/02/2022

### NOTICE FOR LIBRARY MEMBERSHIP

Community Resource Centre for Job Seekers

(Ranadhir Bandyopadhyay Smarak Jnan O Tathya Kendra)

Sonamukhi College Central Library will allot a time slot of 'one day in a week (Saturday)' for the general people specially for ex-students of our college & students of surrounding areas to utilize the physical resources of the college library related to **competitive examinations** for the benefit of the **Job seekers community**.

Ex-students of our college & students of surrounding areas are requested to collect the **Library Membership Form** via mail request at library@sonamukhicollege.ac.in or to physically collect from college library and submit the duly filled-up form to the college central Library, as directed below.

The filled-up Library Membership Form has to be submitted to the Central Library along with: (i) Photocopy of Aadhar document. (ii) Two copies of recent stamp-size self-attested photographs.

**Date of submission: 17th February, 2022 (Tuesday) to 16th March, 2022 (Wednesday).**

Principal

**Principal**  
**Sonamukhi College**  
**Sonamukhi, Bankura**

**Librarian**  
**Sonamukhi College**  
**Sonamukhi, Bankura**

**Library Membership Form**  
**Community Resource Centre for Job Seekers**  
**Ranadhir Bandyopadhyay Smarak Jnan-O-tathya Kendra**

**Sonamukhi College Central Library**

Paste your recent  
passport size  
photograph  
4 cm x 4 cm  
do not pin or  
staple the  
photograph.

**Member's Name:** \_\_\_\_\_

**Aadhar No:** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

**Profession** \_\_\_\_\_

**Contact No. (Mob.)** \_\_\_\_\_ **(Res.)** \_\_\_\_\_

**Father's Name:** \_\_\_\_\_

**Address** : \_\_\_\_\_

**Candidates may opt any one**

**Category -1**

Deposit Amount for book/periodical loan & reading room facilities:

Caution deposit-500/-(Refundable)

1<sup>st</sup> membership Fee: -100/-

Membership renewal fee: -Rs.50/- (Per year)

**Category -2**

Only reading room membership facilities

1<sup>st</sup> membership Fee: -100/-

Membership renewal fee: -Rs.50/- (Per year)

**Members' Signature**

Approved by Librarian

(Note: Please read the Library Rules carefully on the back side of this form)

Please, enclose your two stamp size and one passport size photographs with this membership form for issuing of the library card along with Copy of Aadhar document.

**Signature of the Applicant**

**I HAVE READ CAREFULLY THE LIBRARY RULES & RECEIVED ONE LIBRARY CARD FOR MEMBERSHIP OF LIBRARY**

Members signature: \_\_\_\_\_

**Librarian's Signature**

**Principal**  
**Sonamukhi College**

**P.T.O**

## **LIBRARY RULES**

### ➤ **USE OF THE LIBRARY & LIBRARY MATERIALS**

- ❖ *Library competitive books will be issued to the members only on the production of individual identity card.*
- ❖ *Membership criteria: Caution deposit-500/-(Refundable) & 1<sup>st</sup> membership Fee: -100/-  
Duration of the Membership is 1 Year, Membership renewal fee: -Rs.50/- (Per year)  
Opening Time: Saturday every week (10.30 AM to 4.30 PM)*
- ❖ *Books will be issued for 7 days at a time.*
- ❖ *If the book is not returned on the due date, then a fine of Rs 50 paise per day (Including Saturday Sunday & holidays) will be charged.*
- ❖ *In case the book is damaged or lost, then the concerned member will be required either to replace or to pay double amount of the original cost.*
- ❖ *Members should not make any mark or underline anywhere in the book.*
- ❖ *Members are expected to use the library only for the purpose of reading / Reference work for competitive books.*
- ❖ *Strict silence, decorum and discipline must be maintained in the library. Any type of personal discussion inside the library is strictly prohibited.*
- ❖ *The book will be reissued only once.*
- ❖ *In case of emergency the librarian may recall a book at any time.*
- ❖ *Briefcases, bags, umbrellas, lunch boxes and other personal belongings must be deposited at the entrance to library staff*
- ❖ *Eating, sleeping and talking loudly are strictly prohibited in the library.*
- ❖ *No library material can be taken out of the library without permission of the library in-charge.*
- ❖ *Only books for competitive examinations will be issued against the job seekers.*

**Anyone who violates the rules and regulations of the library, would be liable to lose the privilege of library membership.**